

HALSALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 9th July at 7:30 pm at St Aidan's Hall, Renacres Lane.

Present: Cllr M. Lyons (Chair), Cllr N. McCarthy-Thomason (Vice Chair), Cllr. D. Adams, Cllr P. Barker, Cllr T. Atlay, C. Pyne (Clerk), C. Smith (Asst Clerk), and 3 members of the public.

1. **Introductions and Apologies for Absence**
Apologies received from Cllrs E. Wright, K. Wright, R. Brookfield, B. Roberts.
2. **Declarations of Interest**
None
3. **Open Forum**
 - 3.1 **West Lancs Borough Councillors**
Apologies from LCC Cllr Leon Graham
 - 3.2 **Open Public Forum**
A member of the public commented on the excellent road resurfacing in Halsall. Another attended the meeting with the view that a planning application was to be discussed but this was one on the June agenda. Planning application is now with West Lancs Planning department. Speeding on Renacres Lane was also discussed.
4. **To confirm and sign the Minutes of the [Council meeting held](#) on 11th June.**
Agreed.
5. **Discuss and agree on any matters arising From the Parish Clerks Report.**
 - 5.1 The ICO have agreed to investigate the complaint about New Cut Lane speeding information being treated as confidential under FOI.
 - 5.2 The Landowner has not responded to our request for a meeting over Footpath 28. For further discussions & consider a new address to correspond with.
 - 5.3 To note progress on [Open Actions](#), 16 closed, 9 carried forward.
 - 5.4 To note £22.99 spent on a Wi-Fi booster to improve reliability of the Hive.
Agreed.

*Local Government Act 1972 s111 power to perform subsidiary functions.
Maintenance of council property and facilities.*
 - 5.5 Need to repair 2 damaged tables approx. cost £30.
It was agreed to repair 1 table, scrap 1 table as it has been repaired before and purchase a replacement table. Clerk to arrange.

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6. **To receive reports from Representatives to outside Bodies and agree on any actions arising.**
 - 6.1 **Lancashire Association of Local Councils** (Cllrs R. Brookfield & M. Lyons)
None
 - 6.2 **Ormskirk Foundation Trust** (Cllr D. Adams)
Cllr D. Adams reported - there were 10 Bids for funding.
3 were rejected, others funded to value of £6,945.00
 - 6.3 **Shirdley Hill Community Association** (Cllr N. McCarthy-Thomason)
Meeting scheduled on Wednesday 16th July to discuss the new build of 4 houses on Heathey Lane. The lunch club is still going well.
7. **To receive reports from Working Groups and agree any actions arising.**
 - 7.1 **Finance** (Cllrs M. Lyons, E. Wright, K. Wright, & D. Adams)
No business.
 - 7.2 **Human Resources** (Cllrs K. Wright, M. Lyons, & P. Barker)
 - a) To note an update on a Co- Opted Parish Councillor (Cllr Ferguson vacancy).
Advert placed in Halsall News, reminders to be placed on Halsall FB page.
 - 7.3 **Traffic and Road Safety** (Cllrs N. McCarthy-Thomason, R. Brookfield, & B. Roberts)
Cllr L Graham`s written report provided more information on how LCC Highways assess traffic conditions.
 - 7.4 **Flooding** (Cllrs E. Wright, D, Adams & R. Brookfield)
No business.
 - 7.5 **Healthy Halsall None**
No Business.
 - 7.6 **Environment & Biodiversity Working Group** (Cllr M. Lyons, P Barker)
No Business.
8. **Planning Applications**
 - 8.1 **Applications**
2025 14B New Cut Lane, detailed plans for new property
2025/0520/FUL Weaver House. Morris Lane, convert garage to living accom,
new extension, new outbuilding for garage & gym.

The Parish Council has no objections.

- 8.2 Any planning applications published on day of the meeting**
2025/0584/PIP, Heathey Lane, Shirdley Hill, 4 new houses
[SHEELA for Heathey Lane](#)
[Planning Statement](#)
- Concerns from residents, to be discussed in a community meeting to be held 16th July 2025 at St Aidan's.
The Clerk explained SHEELA, a WLBC file that identifies all potential development sites with an assessment of their suitability. Heathey Lane is listed as a potential site for up to 40 homes but is in the Green Belt.
- 8.3 To Note Recent Planning Decisions**
2025/0452/PNC Gregory Farm, change to residential, Not Permitted Development
2025/0315/FUL 7 Shaw Close, garden store, Refused
2025/0318/FUL New Clinic, Northmoor Lane, Refused
2024/0452/FUL Geble Farm, Summerwood Lane, Granted
- 9. Finance**
- 9.1 To approve the [Schedule of Payments for July](#)**
Agreed.
- 9.2 To review the [Spend to Date and Budget Allocations](#)**
Agreed.
- 9.3 To approve the [Bank Reconciliation](#)**
Agreed.
- 9.4 Independent Review of Bank Balances**
Cllr E Wright was asked and did confirm via email that bank balances were correctly reported.
- 10. Update on [LCC Consultancy proposal](#) for Woodland project .**
Information being collated on [Halsall History](#) website.
Next planned visit to the Woodland is 15th July.
- 11. To approve a S19 Grant request from Memorial Hall charity for £252 to cover the cost of unblocking drains and a camera inspection.**
Approved.
- LGA (Misc. Provisions) 1976 s19 a local authority may contribute towards expenses incurred by any voluntary organisation providing recreational facilities.*
- 12. To consider changes to the Halsall News**
Discussions & opinions given. Cllr N McCarthy Thomason to provide forecasts of bimonthly, colour & internet costs at October meeting.
- 13. To start planning for Remembrance Sunday.**
WLBC Event plan must be submitted in August.
- 13.1 To suspend FR 5.9 to obtain 3 quotes for Traffic Management services, propose using Kays Traffic Management again at approximate cost of £550.**

Agreed to go to a single supplier.

LGA 1972 s138B (1) (d) local authority may facilitate any event connected to a religious event (Remembrance Sunday Church service and parade)

- 13.2 To set a budget for the community event after the Ceremony, suggest £500**
£500 Agreed. Cllr Mary Lyons & Assist Clerk Cathy Smith will organise a menu.

LGA 1972 s138B (1) (d) local authority may facilitate any event connected to a religious event (Remembrance Sunday Church service and parade)

- 13.3 To purchase poppy wreaths from British Legion at a cost of £80**
Cllr D Adams to order.

LGA 1972 s137 (3) local authority may contribute to any UK charitable body.

- 14. To approve a S19 Grant request from Memorial Hall charity for improvements to infrastructure to be paid from CIL budget.**

LGA (Misc. Provisions) 1976 s19 a local authority may contribute towards expenses incurred by any voluntary organisation providing recreational facilities

- 14.1 Install wooden fence at rear of the Hall to construct a waste storage area at an approximate cost of £480 from council with similar contribution from tenant.**

Approved.

- 14.2 Install a loft ladder, flooring and lights to improve safety and access to the loft storage area at an approximate cost of £600.**

Approved.

- 14.3 Replace damaged gate with wider one to improve vehicle access to the field at an approximate cost of £360 plus installation fee to be agreed.**

Approved.

- 15. To consider a response to WLBC plan to remove 4 bins from the parish.**

Clerk to write to WLBC & MP. A letter of explanation on bin removal to go in the next addition of Halsall News.

- 16. To purchase a hose pipe reel for St Aidan's at a cost of £35**

Agreed.

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- 17. Notice of information-only items**

None.

- 18. Date and time of next meeting**

Next meeting will be on 10th September at Memorial Hall.

Meeting closed 21.00

